



Dear Guest,

Thank you for spending time with us here at Sterchi Lodge. We hope that you will enjoy yourselves and come to love the lodge and respect the facilities as we do.

Sterchi Lodge is owned, operated, and maintained by Church Street United Methodist Church of Knoxville, TN, and as such, is an extension of the church. The church operates this lodge not for profit but as a mission for all those who seek serenity and peace from the pressures of their daily lives. The structure is maintained almost entirely by volunteers from the church and many of the contents are donated for use at the lodge. Please treat Sterchi Lodge as you would your own church or home.



We want you to enjoy yourselves and have fun during your stay, but please be safe and mindful of how much time and energy of others is required to keep this special place available for your use.

Thank You,
The members of CSUMC and the Sterchi Lodge Committee

CHURCH STREET UNITED METHODIST CHURCH
P.O. Box 1303, KNOXVILLE, TN 37901
865-524-3048 ❖ WWW.CHURCHSTREETUMC.ORG



Sterchi Lodge

Policies & Fee Schedule

Sterchi Lodge is located on a mountaintop along the Tennessee-North Carolina state line about 80 miles from downtown Knoxville off Interstate 40. It is a heated, modern facility designed to be in harmony with its setting. Situated at the top of 35 wooded mountaintop acres, it borders both the Pisgah National Forest and the Cherokee National Forest. The Lodge offers beds for 42 people. The Lodge also features bathroom and shower facilities and a fully equipped kitchen, as well as a large wrap-around porch with rocking chairs, picnic tables and spectacular mountain views. Outdoor activities include children's playground, volleyball court, basketball goal, and nature trail. Hiking is available on the Appalachian Trail, which is located approximately one-half mile from the Lodge at Max Patch Mountain.

Sterchi Lodge is the property of Church Street United Methodist Church (CSUMC) established for the promotion of Christian fellowship and the advancement of God's kingdom. These facilities are provided and maintained by CSUMC for use by its members and other groups whose use of the premises does not conflict with the priorities and policies of CSUMC.

A Sterchi Lodge Fund has been established to help ensure the future maintenance and development of Sterchi Lodge. Memorials, honoraria and gifts to this fund may be made through CSUMC.

Reservation Policies

- Please note: A reservation that uses any part of the weekend, **must** include both Friday **and** Saturday nights. **Check-in is between 2:00 p.m. and 8:00 p.m. Check-out is 1:00 p.m.**
- To allow for Lodge cleaning, a 24-hour period will be maintained between reservations.
- All groups will be scheduled in order of request and confirmed upon receipt of deposit, which is the minimum charge for one night (CSUMC groups: \$375.00, External groups: \$525.00).
- Reservations may be canceled at any time. **However, deposits will only be refunded if CSUMC has to cancel the reservation due to maintenance issues or weather.**



- When a reservation is canceled due to snow or ice, the reservation deposit will be refunded per authorization from the Sterchi Lodge Committee.

Reservation Procedures

- Contact the church office at (865) 524-3048 for available dates. When making reservations, it is helpful to have selected a preferred date as well as a second and third choice of dates. (TIP: Weekend reservation for March through November generally fill up ten to twelve months in advance).
- Once the date has been confirmed via telephone, a packet of information will be emailed to you.
- Upon receipt of the deposit, the reservation will be confirmed. A letter of confirmation will be sent to the applicant. In lieu of a damage deposit, guests will be invoiced for any damage to The Lodge occurring during a stay.

Please note the following:

1. All reservations are tentative until the above steps have been completed.
2. If the completed form and reservation deposit are not received within **15 days** of the date of the request, another group may be booked for those dates.
3. Any changes in time of arrival, departure, or approximate number of persons expected to use the facility must be communicated to the church office.
4. Reservations may be made up to 12 months in advance.

Responsibilities at the Lodge

- **Check-in time is between 2:00 p.m. and 8:00 p.m. Check-out is 1:00 p.m.**
- **If earlier or later arrival time is needed, arrangements must be made** no later than the evening prior to arrival by calling the church office (865) 524-3048. The first people arriving must check in with the Lodge Host/Caretaker, check the condition of the Lodge, noting any damage or unclean areas and sign the Check-in Report.
- Observe all policies, rules, and procedures as stated in this document and discussed with the Lodge Host/Caretaker at Check In.
- All groups are responsible for all items on the Guest Check Out List.
- At checkout time, the leader of the group must complete both the **Check Out List, Rates Worksheet, and comment form** with the Lodge Host/Caretaker.

- The church office will issue an invoice to show any balances due.

Remit payment of Lodge fees along with the Usage Report and Comment Form (if appropriate) within one week to:

Church Street United Methodist Church
P.O. Box 1303
Knoxville, TN 37901

For credit card payment, please call the church office (865-524-3048) with credit card info or use our online giving page at <https://www.churchstreetumc.org/give>.

Rules and Regulations

- **NO REFUNDS**, unless authorized by the Sterchi Lodge Committee.
- As a courtesy to the Lodge Host/Caretaker, reasonable quiet hours must be maintained between 10 p.m. and 8:00 a.m.
- Open fires are not permitted on the Lodge grounds.
- Leave live coals in the fireplace or grill rather than disposing outside - it is a fire hazard.
- Tobacco products and e-cigarettes are not permitted inside the Lodge or on the Deck areas. We request that use of these products be confined to the parking area. You may use the front porch, only, during times of inclement weather. Please use designated receptacles outside the Lodge to dispose of used cigarettes. Absolutely no cigarette butts may be thrown on the Lodge property.
- No live trees, underbrush, or other plants may be cut or removed from the premises.
- No firearms, fireworks, explosives, alcoholic beverages, or illegal drugs are permitted on the premises.
- RVs & Tents are not permitted.

Lodge Facilities

- Double-deck bunks with twin-size mattresses (total of 20 beds in upstairs dorm and 20 beds in downstairs dorm).
- Separate areas for sitting/study with couches and large desk in each dorm.
- Complete tiled shower and toilet facilities in each dormitory.
- Counselor's suite, consisting of two twin beds and private bath.

- Cooking and dining equipment including:

- 8 electric coil eyes, including 4 heavy capacity eyes for large pots.
- 1,000-watt microwave oven
- High capacity commercial grade refrigerator
- Regular capacity refrigerator/freezer combo
- Commercial ice maker
- 12-cup drip coffee maker / 30 cup coffee maker

- Basic First Aid Kit and AED

- The following recreational equipment is available:

- Basketball goal
- Volleyball net
- Ping-pong table
- Playground

- Piano

- Fireplace

What to Bring:

- Pillow, 2 flat sheets and blankets (or sleeping bag)**
- Towels, soap, and other personal items**
- All food and beverages**
- Paper napkins**
- Charcoal**
- Table games**
- Basketball, volleyball, ping-pong balls**

- Commercial dishwasher, including detergents
- Flatware, dishes, pots and pans
- Dishwashing liquid
- Dish towels, dish cloths, large garbage bags
- Large charcoal grill for outdoor use
- Brooms, mops, cleaning supplies

- Wi-Fi

- Television set with Satellite Cable and VCR

- Wall projection screen

- Deck rocking chairs

- Firewood is usually available; check with the Lodge Host/Caretaker before arrival

Telephone in Lodge Host/Caretakers' apartment is available for emergency use.

Due to location and sometimes extreme weather at the Lodge, Wi-Fi and Television Reception are not always available and should be considered a courtesy of the Lodge.

Directions: If using GPS – please type in “John Sterchi Memorial Lodge” before entering the street address of 6303 Max Patch Road, Hot Springs, NC 28743.

From Knoxville:

- Take Interstate 40 East through Newport and across the North Carolina state line
- Take the 1st North Carolina exit -- Exit 7 -- Harmon Den
- Turn left at the bottom of the exit ramp -- the road turns to gravel almost immediately.
- Drive approximately 6.8 miles and make a sharp left turn just past a brown forestry sign.
- (You will also see a sign pointing to Max Patch at this turn).
- Drive approximately 2 more miles, passing the Max Patch Trailhead on the right and a large pond with a boardwalk on the right.
- The Lodge driveway to the Lodge is on the left approximately 2/10 of a mile past the pond.

Alternate route (this route takes longer, but may be useful in the event of traffic jams or snow):

- Take Interstate 40 East to the 1st Newport exit -- Highway 25. Take Highway 25 towards Newport.
- Continue on Highway 25 through downtown Newport to Del Rio.
- At Del Rio, turn right on Highway 107. Continue on Highway 107 for several miles.
- Turn left on Round Mountain Road. This will turn into a gravel road almost immediately.
- Follow this road for approximately 9 or 10 miles, winding through the mountains.
- The Lodge driveway will be a sharp turn to the right. If you reach the pond with the boardwalk on your left or the Max Patch Trailhead, you've gone too far.

From Asheville:

- Take Interstate 40 West towards Knoxville/Newport.
- Take Exit 7 -- Harmon Den
- Turn right at the bottom of the exit ramp -- the road turns to gravel almost immediately.
- Drive approximately 6.8 miles and make a sharp left turn just past a brown forestry sign. (You will also see a sign pointing to Max Patch at this turn).
- Drive approximately 2 more miles, passing the Max Patch Trailhead on the right and a large pond with a boardwalk on the right.
- The Lodge driveway to the Lodge is on the left approximately 2/10 of a mile past the pond.

Alternate route (this route takes longer, but may be useful in the event of traffic jams or snow):

- Take Interstate 40 West towards Knoxville/Newport.
- Take Exit 15 -- Fines Creek. Follow this road for a few miles until you come to a stop sign.
- Turn left at the stop sign onto Max Patch Road. Road immediately turns to gravel. Follow this road for several miles until you pass the Max Patch Trailhead on the right and then a large pond with a boardwalk.
- The Lodge driveway to the Lodge is on the left approximately 2/10 of a mile past the pond.

Note: *The Lodge is located in Tennessee; however, the driveway entrance to the Lodge is in North Carolina, thus the address: 6303 Max Patch Road, Hot Springs, NC 28743 (mailing address for caretakers).*



Sterchi Lodge Rates and Worksheet



(Give form to Lodge Host/Caretaker prior to departure)

Group: _____ Arrival Date: ____/____/____
Leader: _____ Departure Date: ____/____/____

Rates and Fees:

Deposits: CSUMC - \$375.00 (non-refundable)
External - \$525.00 (non-refundable)

Rate Schedule and Policies: Sterchi Lodge has a single overnight rate and day use rate.

- Reservations will be billed at a minimum group size of 15 people
- Each additional overnight guest over the minimum group size of 15 will be billed at the per person rate
- Day use only by a group will be invoiced at the same overnight rate and group minimums
- Reservations for weekend dates must include both Friday and Saturday.
- Daily visitors joining a group with an overnight reservation will be invoiced at \$10 per person when the group size exceeds 15 people
- No charge for children under 6 years of age with accompanying adults
- A \$100 cleaning fee will be invoiced for each reservation
- Per person rates are differentiated between Church Street United Methodist Church (CSUMC) and External (i.e., non-CSUMC group) reservations

Group Type	Rate Per Person	Minimum Charge per Night	Daily Visitor Charge per Person	Cleaning Fee per Reservation
CSUMC Group	\$25.00	\$375.00	\$10.00	\$100.00
External Group	\$35.00	\$525.00	\$10.00	\$100.00

Please fill out the rate sheet below:

Date	Number of persons	x	Rate per night.	=	Total cost per night rental
_____	_____		\$ _____	=	_____
_____	_____		\$ _____	=	_____
_____	_____		\$ _____	=	_____
_____	_____		\$ _____	=	_____
_____	_____		\$ _____	=	_____
_____	_____		\$ _____	=	_____
_____	_____		\$ _____	=	_____

Number of Daily-only Visitors: (add up the total number of daily-only visitors and how many days each daily-only visitor will be on SL campus, then multiply this number by \$10 / day cost): _____ x \$10 = \$ _____

**This box to be completed by CSUMC. →
Invoice will be emailed to address on file.**

Total for stay:	\$ _____
Less Deposit:	-\$ _____
Cleaning Fee:	\$100
Amount Due:	\$ _____

Lodge Host/Caretaker: _____ Group Leader: _____

Example Rate Sheet & Calculation:

This example is for an external group that had 25 guests staying overnight for three (3) nights and five (5) guests who were day-only guests for three (3) days.

Group Type	Rate Per Person	Minimum Charge per Night	Daily Visitor Charge per Person	Cleaning Fee per Reservation
CSUMC Group	\$25.00	\$375.00	\$10.00	\$100.00
External Group	\$35.00	\$525.00	\$10.00	\$100.00

Please fill out the rate sheet below:

Date Number of persons x Rate per night/day. = Total cost per night/day rental

1/1/23 25 _____ \$ 35 _____ = \$875

1/2/23 25 _____ \$ 35 _____ = \$875

1/3/23 25 _____ \$ 35 _____ = \$875

1/1/23 5 (DAY ONLY) \$ 10 _____ = \$50

1/2/23 5 (DAY ONLY) \$ 10 _____ = \$50

1/3/23 5 (DAY ONLY) \$ 10 _____ = \$50

Number of Daily-only Visitors: (add up the total number of daily-only visitors and how many days each daily-only visitor will be on SL campus, then multiply this number by \$10 / day cost): **15 x \$10 = \$150.00**

Lodge Host/Caretaker: Caretaker's Signature Here Group Leader: Your Signature Here



Sterchi Lodge Reservation Form

To make a reservation: Call the church office at (865) 524-3048 to select a date; complete and return this form along with the reservation deposit within 15 days to:

Sterchi Lodge Reservations

Church Street United Methodist Church, P.O. Box 1303, Knoxville, TN 37901-1303

ARRIVAL at Lodge Date: ____/____/____ Time: _____

DEPARTURE from Lodge Date: ____/____/____ Time: _____

Group Information:

Group Name _____

Affiliation _____

(name of church, organization or group)

Estimated group size _____

Group Leader: _____

Name _____

Address _____

City, State, Zip _____

Phone _____

Email Address: _____

Deposit submitted:

\$ _____ (\$375.00 for CSUMC groups; \$525.00 for External groups). See rate chart in Policies and Fee Schedule. Reservation forms arriving without the required deposit will be automatically rejected).

Please note: Deposits are non-refundable. Credit card payments are preferred.

By signing this application, you agree to be responsible for compliance with all rules and regulations as stated in the Policies & Fee Schedule packet. You also agree to accept responsibility for any and all damages inflicted upon the Lodge by the above group.

Signature

Date

NOTE: A reservation that uses any part of the weekend, **must** include both Friday **and** Saturday nights. **Check-in is at 2:00 pm (or later).**



STERCHI LODGE GUEST CHECK-IN REPORT



Group Name: _____ Date: _____

Name of Group Leader: _____ Contact No. _____

Alternate Contact: _____ Contact No. _____

Church Street UMC Members Yes No

_____ **Acknowledgement of Sterchi Lodge Rules & Regulations** (please initial)

- Quiet hours must be maintained between 10 p.m. and 8:00 a.m.
- Rocking Chairs are not to be removed from the Deck Area.
- Open fires are not permitted on the Lodge grounds.
- Leave live coals in the fireplace or grill rather than disposing outside.
- Tobacco products and e-cigarettes are not permitted inside the Lodge. No cigarette butts may be thrown on the Lodge property. No Smoking on the Deck. Smoking Area is the Parking Lot and on the front porch if Raining.
- No live trees, underbrush, or other plants may be cut or removed from the premises.
- No firearms, fireworks, explosives, alcoholic beverages, or illegal drugs permitted on the premises.
- RVs & tents are not permitted.
- Check out by 1 pm on last day

Lodge Walkthrough and Instruction:

- Kitchen/Hobart**
- Grill/Fireplace**
- First Aid / AED**
- Opening/Closing Windows (very important)**
- Women's Dorm/Bathroom**
- Men's Dorm/Bathroom**

Notes: _____

Lodge Host/Caretaker: _____ Group Leader: _____



STERCHI LODGE GUEST CHECK OUT LIST



Group Name: _____

Name of Group Leader: _____ **Contact No.** _____

Alternate Contact: _____ **Contact No.** _____

Number of Guests (6 years old or older):

Fri.: _____ **Sat.:** _____ **Sun.:** _____ **Mon.** _____ **Tues.** _____ **Wed.** _____ **Thur.** _____

Checklist:

- _____ Complete the "Rate Worksheet" and give to Lodge Host/Caretaker at Check Out
- _____ Collect all garbage from kitchen and bathrooms to take with you
- _____ Wash, sanitize, and put away all dishes and wipe off countertops and table tops
- _____ Remove all food from refrigerator and cabinets
- _____ Make sure the Lodge is left in a reasonably clean and orderly fashion
- _____ Put bunks in neat order
- _____ Turn rocking chairs upside down and arrange near walls out of weather
- _____ Leave used coals in grill and fireplace to die out. Do not dump on grounds.
- _____ Close doors to fireplace
- _____ Final Walk Through with Lodge Host/Caretaker

Lodge Inspection (Note damage or unclean areas)

Group Leader

Date



Sterchi Lodge Comments

To better serve you, we welcome any comments you may have to help make your stay an enjoyable one.

Upon your arrival:

- Was the kitchen clean? Yes _____ No _____
Comment: _____

- Were the dormitories clean? Yes _____ No _____
Comment: _____

- Were the bathrooms clean? Yes _____ No _____
Comment: _____

- Was the general condition of the Lodge good? Yes _____ No _____
Comment: _____

- Did your Lodge experience meet your expectations? Yes _____ No _____
Comment: _____

- Is there any broken furniture/equipment needing repair? Yes _____ No _____
Indicate repairs needed: _____

- How might we improve for your next visit?
Comment: _____

Please include any other comments below:

Individual or Group Name _____ Date ____/____/____

*Please mail this comment form along with the balance of payment to:
Church Street United Methodist Church, P.O. Box 1303, Knoxville, TN 37901*



CREDIT CARD AUTHORIZATION

GROUP NAME _____

DATES OF STAY _____

NAME ON CARD _____

ADDRESS _____

CARD NUMBER _____

CODE _____

EXPIRATION _____

AMOUNT _____

SIGNATURE _____

This information will be maintained in a locked file until your party has checked out and facilities inspected. After all fees have been collected this document will be destroyed.



John Sterchi Memorial Lodge Emergency Contact and Safety Information



Primary 911 Address:

John Sterchi Memorial Lodge
6303 Max Patch Road
Hot Springs, NC 28743

Secondary 911 Address:

John Sterchi Memorial Lodge
5000 Round Mountain Road
Del Rio, Tennessee 37723

In an emergency, call 911. *(Note: It will take an ambulance 45-60 minutes to reach you. An ambulance dispatched to the lodge is required to take you to an Asheville, North Carolina hospital regardless of where it comes from.)*

For the safety of our guest we have new
Safety Guidelines:

- First Aid Kit is in the pantry closet beside the Kitchen.
- An AED device is in the main hallway.
- Fire Extinguishers are located throughout the Lodge
- In the case of fire or evacuation, everyone should proceed to the parking lot under the street light.
- In case of a Tornado Warning all guests will assemble at the ground floor at the hallway leading to the men's dorm.
- The Lodge Hosts/Caretakers will check to make sure everyone is accounted for.
- In order to keep our guests safe, we now have an Overnight Guest Registry. The name of each person who is staying overnight in the lodge is needed each night in case of emergency.

Guest Registry for Guests staying overnight:

Date _____

1. _____

24. _____

2. _____

25. _____

3. _____

26. _____

4. _____

27. _____

5. _____

28. _____

6. _____

29. _____

7. _____

30. _____

8. _____

31. _____

9. _____

32. _____

10. _____

33. _____

11. _____

34. _____

12. _____

35. _____

13. _____

36. _____

14. _____

37. _____

15. _____

38. _____

16. _____

39. _____

17. _____

40. _____

18. _____

41. _____

19. _____

42. _____

20. _____

21. _____

22. _____

23. _____

